



Board of Supervisors - Formal Meeting
Agenda
Thursday, July 23, 2026
9:00 am

Formal Meeting

Boardroom 301, Health & Human Services Bldg., 855 S. Dubuque St., Iowa City
Phone: 319-356-6000 | Website: www.johnsoncountyiowa.gov

View livestream: <https://www.johnsoncountyiowa.gov/meetings>

Participate by joining the Zoom Meeting:

<https://us02web.zoom.us/j/84388010803>

Meeting ID: 843 8801 0803

Listen live by dialing (312) 626-6799 (audio only)

A. Welcome

Meetings of the Johnson County Board of Supervisors are open to the public and are generally livestreamed. To join electronically, please visit johnsoncountyiowa.gov/meetings. Written comments may be submitted to sups@johnsoncountyiowa.gov. If you require accommodations to participate, please contact the Board Office at (319) 356-6000 prior to the meeting. Public comment is at the discretion of the Chairperson and will be limited to three minutes. Due to public meeting laws, the Board may only discuss or act on matters presented on this agenda. Welcome.

B. Call to Order

1. Call to order
2. Roll call, establishment of quorum
3. Approval of agenda

C. Business from the Public

1. Public comment, limited to 3 minutes per speaker
2. Acknowledge correspondence from the public

D. Consent Agenda (5 minutes)

1. Consider payroll authorization forms
2. [Consider the Auditor's claims register](#)
3. [Consider the formal meeting minutes](#)
4. [Consider accepting and placing on file the Clerk of Court June 2026 report of fees collected](#)
5. [Consider application for alcohol license for Lucky Wife Wine Slushies](#)
6. [Consider application for alcohol license for Topsy Travelers at Celebration Farm](#)
7. [Consider application for alcohol license for Walker Homestead Farm & Winery](#)

8. Consider application for alcohol license for Wildhorse Productions at the Johnson County Fairgrounds
9. Consider application for alcohol license for Wilson's Orchard & Farm
10. Acknowledge receipt of Minutes of the Planning & Zoning Commission meeting of May 11, 2026 and the Report of the Planning and Zoning Commission meeting of July 13, 2026
11. Consider job description for the position of Upfitter/Mechanic

E. Proclamation(s)

1. Americans with Disabilities Act Awareness Day July 26, 2026

F. Formal Meeting Business

1. Consider a resolution setting a public hearing on Zoning and Platting Applications for August 13, 2026 5:30 p.m. in the third floor Boardroom 301 of the Health and Human Services Building, and authorize the Auditor to publish the notice
2. Consider Municipal Advisory Services Agreement with Piper Sandler & Co. in the amount of \$141,750 for financial advisory services related to the planning, financing, and construction of a new Sheriff's Office and County Jail Facility

3. Consider Social Services Hunger Relief Grant Funding Agreements in the amount of \$110,000 with:

- a. CommUnity Crisis Services and Food Bank for \$79,000
- b. Coralville Community Food Pantry for \$4,000
- c. IC Compassion for \$2,750
- d. Iowa Valley RC&D for \$24,250

G. Supervisor Reports (to be rotated weekly) (10 minutes)

Rod Sullivan
V Fixmer-Oraiz
Lisa Green-Douglass
Jon Green
Mandi Remington

H. Adjournment

1. Adjournment with the next meeting of the Board of Supervisors scheduled on July 29 at 9:00 a.m.



Board of Supervisors - Formal Meeting

July 23, 2026

Agenda Item 2

Department: Auditor's Office

Initiator: Marly Melsh

Item Owner: Julie Persons

Item Type: Claims

Item Title: Consider the Auditor's claims register

Item Explanation: The claims on the County Auditor's Claim Register for July 23, 2026 in the amount of \$\$\$.

Fiscal Impact:

Budgeted: N/A

Finance Dept Review: N/A

County Attorney Office Review: N/A

Recommendation: Approve the Auditor's claims register



Board of Supervisors - Formal Meeting
July 23, 2026
Agenda Item 3

Department: Auditor's Office

Initiator: Marly Melsh

Item Owner: Julie Persons

Item Type: Minutes/Report (EO report, PDS Commission update)

Item Title: Consider the formal meeting minutes

Item Explanation: The minutes of the Formal Meeting for July 16, 2026

Fiscal Impact:

Budgeted: N/A

Finance Dept Review: N/A

County Attorney Office Review: N/A

Recommendation: Approve the formal meeting minutes

Attachments: [2026-07-16 fm.docx](#)

THE JOHNSON COUNTY BOARD OF SUPERVISORS
FORMAL MEETING MINUTES
JULY 16, 2026

Subject to approval by the Board of Supervisors at a subsequent meeting.

Chairperson Green called the Johnson County Board of Supervisors to order in the Johnson County Health and Human Services Building Boardroom at 9:08 a.m. Members present: Jon Green, Lisa Green-Douglass, Rod Sullivan. Members Absent: V Fixmer-Oraiz, Mandi Remington.

Green sought and received unanimous consent for approval of the agenda as presented.

Public Comment - Rochelle Fuller, Regional Director for Iowa Senator Chuck Grassley, spoke about services offered at her office.

Motion by Green-Douglass, second by Sullivan, to approve the following consent agenda items:

1. The claims on the County Auditor's Claim Register for July 16, 2026, in the amount of \$1,181,520.65.
2. The minutes of the Formal Meeting for July 9, 2026.
3. Payroll authorizations submitted by department heads and elected officials.
4. The Clerk of Court's Clerk's Report Of Fees Collected for June 2026.
5. Application for Alcohol license for Topsy Travelers for an event at the Celebration Farm.
6. Urban County Coalition (UCC) Memorandum of Agreement between the Counties of Black Hawk, Dubuque, Johnson, Linn, and Scott, to jointly develop, communicate, and advocate for issues of common interest before the Iowa Legislature, and payment of annual membership dues in the amount of \$25,000
7. Change Order No. 1 for the County Courthouse First Level South Renovation Project with Peak Construction, Inc., Cedar Rapids, in the amount of \$49,288.26.

Approved unanimously.

RESOLUTION NO. 07-16-26-01
RESOLUTION APPROVING THE PLAT OF THE LISBON – MOUNT VERNON AREA
BENEFITED EMERGENCY MEDICAL SERVICES DISTRICT AND SETTING THE
ELECTION ON THE QUESTION OF A SPECIAL LEVY FOR SEPTEMBER 1, 2026

WHEREAS, on October 30, 2025, the Johnson County Board of Supervisors (herein, "the Board") received a petition from Ambulance Service Director Jacob Lindauer of the Lisbon – Mount Vernon Ambulance Service concerning a potential Emergency Medical Services District, in conformance with the Code of Iowa §357F.2; and

WHEREAS, on October 30, 2025, the Board convened a Public Hearing on the establishment of a Benefited Emergency Medical Services District for a portion of Cedar Township, Johnson County, in conformance with Code of Iowa §357F.4; and

WHEREAS, on November 6, 2025, the Board adopted Resolution No 11-06-25-05, “Resolution to Create the Lisbon – Mount Vernon Area Benefited Emergency Medical Services District”; and

WHEREAS, on March 12, 2026, the Board, having received the preliminary plat from Snyder & Associates, convened a Public Hearing on said plat, in conformance with Code of Iowa §357F.7; and

WHEREAS, having considered the petition and plat, the Code of Iowa §357F.8 charges the Board with scheduling an election within the district within sixty days after the preliminary plat has been approved by the Board.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS THAT the preliminary plat of the Lisbon – Mount Vernon Area Benefited Emergency Medical Services District from Snyder & Associates that the Board considered at its March 12, 2026, meeting is hereby APPROVED; and

BE IT FURTHER RESOLVED that an ELECTION on the proposed levy shall be conducted on September 1, 2026; and

BE IT FURTHER RESOLVED that, in conformance with Code of Iowa §357F.8, the Board hereby APPOINTS the Johnson County Commissioner of Elections to conduct said election; and

BE IT FURTHER RESOLVED that the Johnson County Auditor is hereby directed to PUBLISH the Notice of Election.

Motion by Sullivan, second by Green-Douglass, to approve Resolution No. 07-16-26-01. Approved unanimously.

Motion by Green-Douglass, second by Sullivan, to retroactively approve the amendment to Contract #ADMN-PFM-25-005, Juvenile Diversion 2025/2026, with the State of Iowa, changing the state agency responsible for the contract to the Iowa Department of Public Safety. Approved unanimously.

Adjourned at 9:23 a.m.

Jon Green, Chair, Johnson County Board of Supervisors

Attest: Julie Persons, Johnson County Auditor

On the _____ day of _____, 2026

Recorded by Auditor's Office: Marly Melsh, Executive Clerk to the Board

These minutes were sent for formal approval and publication on July 23, 2026.

Published in *The Gazette* on _____, 2026, *The News* on _____,
2026, and the *Solon Economist* on _____, 2026.

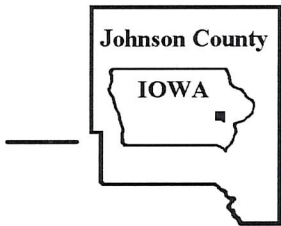


Board of Supervisors - Formal Meeting

July 23, 2026

Agenda Item 4

Department:	Auditor's Office
Initiator:	Eric Van Lancker
Item Owner:	Eric Van Lancker
Item Type:	Minutes/Report (EO report, PDS Commission update)
Item Title:	Consider accepting and placing on file the Clerk of Court June 2026 report of fees collected
Item Explanation:	The Johnson County Recorder is reporting it collected fees totaling \$401,377.57 in June of 2026.
Fiscal Impact:	
Budgeted:	N/A
Finance Dept Review:	N/A
County Attorney Office Review:	N/A
Recommendation:	Consider accepting and placing on file the Johnson County Clerk of Court June 2026 report of fees collected totaling \$43,932.03.
Attachments:	202606 recorders fee report.pdf



JOHNSON COUNTY RECORDER

Kimberly A. Painter, Recorder

COUNTY RECORDER’S REPORT OF FEES COLLECTED

I, Kimberly Painter, Johnson County Recorder, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the month designated below and the same has been paid to the State of Iowa and the Johnson County Treasurer.

REPORTING PERIOD
June 1-30, 2026

ACCOUNT NUMBER	DESCRIPTION	Fees to State	Fees to County	Total Fees Collected
	RECORD MANAGEMENT ACCOUNT			
2687-8110000-40001	Record Management Account, Hills Bank	0.00	2,685.00	2,685.00
2687-8110000-60004	Interest on Record Management Account	0.00	10.01	10.01
Total		0.00	2,695.01	2,695.01
	RECORDER ACCOUNT			
0111-8110000-40401	Real Estate Transfer Tax (Revenue Stamps)	238,891.97	49,799.23	288,691.20
0111-8110000-60004	Interest on Recorder Account, Hills Bank	0.00	863.31	863.31
0111-8110000-41001	Transfer Fees	0.00	3,415.00	3,415.00
0111-8110000-40001	Deeds	0.00	675.00	675.00
0111-8110000-40001	Mortgages	0.00	58,045.00	58,045.00
0111-8110000-40001	Releases & Assignments	0.00	1,130.00	1,130.00
0111-8110000-40001	Contracts & Miscellaneous	0.00	1,915.00	1,915.00
0111-8110000-40001	Dissolution of Marriage - Change Of Title	0.00	0.00	0.00
0111-8110000-40001	U.C.C. Filings	0.00	0.00	0.00
0111-8110000-55001	Copies	0.00	43.45	43.45
XXXX-XXXX-XXXX	Use Tax	21,879.00	0.00	21,879.00
0124-6120000-52201	Boat Titles	689.00	742.00	1,431.00
0111-8110000-40201	Boat Registration and Writing Fees	2,540.60	288.00	2,828.60
0111-8110000-40101	Snow & ATV Registration and Writing Fee	1,234.00	132.00	1,366.00
0111-8111000-41301	Vital Records - Certified Copy Fees (birth, death, marriage)	7,183.00	2,612.00	9,795.00
0111-8111000-41321	Vital Records - Marriage Application Fees	3,472.00	448.00	3,920.00
0111-8111000-41341	Vital Records – Non-Certified Copies	0.00	0.00	0.00
Total		275,889.57	120,107.99	395,997.56
2890-8110000-41601	Electronic Recording Fee-Statewide Web Site	2,685.00	0.00	2,685.00
TOTAL		278,574.57	122,803.00	401,377.57

Respectfully Submitted,
Kimberly A. Painter
Kimberly Painter, Johnson County Recorder

Subscribed and sworn to by Kimberly Painter, County Recorder, this 15th day of July, 2026.

Julie Persons
FOR JULIE PERSONS
Julie Persons, Johnson County Auditor



Board of Supervisors - Formal Meeting

July 23, 2026

Agenda Item 5

Department:	Auditor's Office
Initiator:	Eric Van Lancker
Item Owner:	Eric Van Lancker
Item Type:	Permit (Alcohol License, Cigarette/Tobacco, Fireworks)
Item Title:	Consider application for alcohol license for Lucky Wife Wine Slushies
Item Explanation:	The offices of the County Auditor, County Attorney, and County Sheriff have reviewed and recommend approval for the application of Lucky Wife Wine Slushies for a private event at 5230 520th St. SE, Lone Tree. The application is for a Class C Retail, five-day license with an effective date of July 23, 2026, as submitted by Maria Loux.
Fiscal Impact:	n/a
Budgeted:	N/A
Finance Dept Review:	N/A
County Attorney Office Review:	Approved
Recommendation:	Consider alcohol license application for Lucky Wife Wine Slushies for a private event at 5230 520th St. SE, Lone Tree. The application is for a Class C Retail, five-day license with an effective date of July 23, 2026, as submitted by Maria Loux. The offices of the County Auditor, County Attorney, and County Sheriff have reviewed the application and recommend approval.



Board of Supervisors - Formal Meeting
July 23, 2026
Agenda Item 6

Department:	Auditor's Office
Initiator:	Eric Van Lancker
Item Owner:	Eric Van Lancker
Item Type:	Permit (Alcohol License, Cigarette/Tobacco, Fireworks)
Item Title:	Consider application for alcohol license for Topsy Travelers at Celebration Farm
Item Explanation:	The offices of the County Auditor, County Attorney, and County Sheriff have reviewed and recommend approval for the application of Topsy Travelers LLC at Celebration Farm, 4696 Robin Woods Lane NE, Iowa City. The application is for a Class C Retail, five-day license with an effective date of August 1, 2026, as submitted by Megan Libe.
Fiscal Impact:	n/a
Budgeted:	N/A
Finance Dept Review:	N/A
County Attorney Office Review:	Approved
Recommendation:	Consider alcohol license application for Topsy Travelers LLC at Celebration Farm, 4696 Robin Woods Lane NE, Iowa City. The application is for a Class C Retail, five-day license with an effective date of August 1, 2026, as submitted by Megan Libe. The offices of the County Auditor, County Attorney, and County Sheriff have reviewed the application and recommend approval.



Board of Supervisors - Formal Meeting
July 23, 2026
Agenda Item 7

Department:	Auditor's Office
Initiator:	Eric Van Lancker
Item Owner:	Eric Van Lancker
Item Type:	Permit (Alcohol License, Cigarette/Tobacco, Fireworks)
Item Title:	Consider application for alcohol license for Walker Homestead Farm & Winery
Item Explanation:	The offices of the County Auditor, County Attorney, and County Sheriff have reviewed and recommend approval for the application of Walker Homestead Farm & Winery, Inc, 3867 James Ave. SW, Iowa City. The application is for a Class C Retail, 12-month license with an effective date of August 20, 2026, as submitted by Robert Walker and Kristy Walker.
Fiscal Impact:	n/a
Budgeted:	N/A
Finance Dept Review:	N/A
County Attorney Office Review:	Approved
Recommendation:	Consider alcohol license application for Walker Homestead Farm & Winery, Inc, 3867 James Ave. SW, Iowa City. The application is for a Class C Retail, 12-month license with an effective date of August 20, 2026, as submitted by Robert Walker and Kristy Walker. The offices of the County Auditor, County Attorney, and County Sheriff have reviewed the application and recommend approval.



Board of Supervisors - Formal Meeting
July 23, 2026
Agenda Item 8

Department:	Auditor's Office
Initiator:	Eric Van Lancker
Item Owner:	Eric Van Lancker
Item Type:	Permit (Alcohol License, Cigarette/Tobacco, Fireworks)
Item Title:	Consider application for alcohol license for Wildhorse Productions at the Johnson County Fairgrounds
Item Explanation:	The offices of the County Auditor, County Attorney, and County Sheriff have reviewed and recommend approval for the application of Wildhorse Productions at Johnson County Fairgrounds, 4261 Oak Crest Hill Road SE, Iowa City. The application is for a Class C Retail, five-day license with an effective date of August 6, 2026, as submitted by Charles Isaacs and Timothy Moore
Fiscal Impact:	n/a
Budgeted:	N/A
Finance Dept Review:	N/A
County Attorney Office Review:	Approved
Recommendation:	Consider alcohol license application for Wildhorse Productions at Johnson County Fairgrounds, 4261 Oak Crest Hill Road SE, Iowa City. The application is for a Class C Retail, five-day license with an effective date of August 6, 2026, as submitted by Charles Isaacs and Timothy Moore. The offices of the County Auditor, County Attorney, and County Sheriff have reviewed the application and recommend approval.



Board of Supervisors - Formal Meeting
July 23, 2026
Agenda Item 9

Department:	Auditor's Office
Initiator:	Eric Van Lancker
Item Owner:	Eric Van Lancker
Item Type:	Permit (Alcohol License, Cigarette/Tobacco, Fireworks)
Item Title:	Consider application for alcohol license for Wilson's Orchard & Farm
Item Explanation:	The offices of the County Auditor, County Attorney, and County Sheriff have reviewed and recommend approval for the application of Fox Ridge Farm Inc doing business as Wilson's Orchard & Farm, 4823 Dingleberry Road NE, Iowa City. The application is for a Class C Retail, 12-month license with an effective date of August 29, 2026, as submitted by Katie Goering, Sara Goering and Paul Rasch.
Fiscal Impact:	n/a
Budgeted:	N/A
Finance Dept Review:	N/A
County Attorney Office Review:	Approved
Recommendation:	Consider alcohol license application for Fox Ridge Farm Inc doing business as Wilson's Orchard & Farm, 4823 Dingleberry Road NE, Iowa City. The application is for a Class C Retail, 12-month license with an effective date of August 29, 2026, as submitted by Katie Goering, Sara Goering and Paul Rasch. The offices of the County Auditor, County Attorney, and County Sheriff have reviewed the application and recommend approval.



Board of Supervisors - Formal Meeting

July 23, 2026

Agenda Item 10

Department:	Planning, Development and Sustainability Department
Initiator:	Chris Ahern
Item Owner:	PDS
Item Type:	Minutes/Report (EO report, PDS Commission update)
Item Title:	Acknowledge receipt of Minutes of the Planning & Zoning Commission meeting of May 11, 2026 and the Report of the Planning and Zoning Commission meeting of July 13, 2026
Item Explanation:	Acknowledge receipt of Minutes of the Planning & Zoning Commission meeting of May 11, 2026 and the Report of the Planning and Zoning Commission meeting of July 13, 2026
Fiscal Impact:	
Budgeted:	N/A
Finance Dept Review:	N/A
County Attorney Office Review:	N/A
Recommendation:	Recommend Consent Approval
Attachments:	07 July 13, 2026 Report of P&Z.pdf 05 May 11 2026 P&Z minutes.pdf

**REPORT OF THE JOHNSON COUNTY
PLANNING AND ZONING COMMISSION**

The Johnson County Planning and Zoning Commission held a series of public hearings in Boardroom 301 Johnson County Health & Human Services Building, 855 S. Dubuque Street, Iowa City, Iowa, on July 13, 2026, at 5:30 p.m. to consider applications then on file. Present at the July 13, 2026, hearing was Mike Parker, Erin Hazen, April McDanel, and Andrew Philbrick. Josh Mann was absent.

Subsequently, said Commission conducted a personal investigation of the property involved in each application, and having considered said applications, makes the following recommendations to the Johnson County Board of Supervisors:

1. That application REZ26-000003 of Brandon Pratt, requesting rezoning of 18.22 acres from CH – Highway Commercial to R-Residential be **APPROVED**.

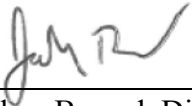
Mann **ABSENT** McDanel **AYE** Hazen **AYE** Parker **AYE** Philbrick **AYE**

2. That application SD26-000008 of Robert W Howe, requesting preliminary & final plat approval of Howe Woods be **APPROVED**.

Mann **ABSENT** McDanel **AYE** Hazen **AYE** Parker **AYE** Philbrick **AYE**

Dated this 16th of July 2026, at Iowa City, Iowa.

Respectfully submitted by the Johnson County Planning and Zoning Commission.



Joshua Busard, Director
Planning, Development and Sustainability
Johnson County, Iowa

MINUTES
JOHNSON COUNTY PLANNING & ZONING COMMISSION
PUBLIC HEARING – MAY 11, 2026 – 5:30 P.M.
BOARDROOM 301
JOHNSON COUNTY HEALTH & HUMAN SERVICES BUILDING
855 SOUTH DUBUQUE STREET, IOWA CITY, IA

MEMBERS PRESENT: Andrew Philbrick
Erin Hazen
April McDanel – Arrived at 5:33
Rebecca Frantz

MEMBERS ABSENT: Mike Parker

STAFF PRESENT: Nate Mueller, Assistant Director PDS
Jess Brooks, Assistant Planner PDS
Joe Wilensky, Planner PDS
Lynn Rose, Assistant County Attorney
Chris Ahern, Office Support Specialist PDS

Andrew Philbrick called the meeting to order at 5:32 P.M. It was moved by Erin Hazen and seconded by Rebecca Frantz to **APPROVE** the May 11, 2026, agenda. Motion carried unanimously. It was moved by Rebecca Frantz and seconded by April McDanel to **APPROVE** the minutes of April 13, 2026, Planning & Zoning Commission meeting. Motion carried unanimously.

SUBDIVISION APPLICATIONS FOR HEARING

- 1. Public Hearing on Subdivision Application SD26-000004 of Aaron and Jessica Swartzentruber,** requesting preliminary & final plat approval of Swartzentruber Acres.

Philbrick opened the public hearing at 5:34 p.m.

Wilensky summarized the Staff Report (see report on file for this application).

Scott Ritter spoke in favor of the application and was available for questions.

Philbrick closed the public hearing at 5:37 p.m.

It was moved by Hazen and seconded by Frantz to **APPROVE** application SD26-000004.

Frantz **AYE** Hazen **AYE** Parker **ABSENT** Philbrick **AYE** McDanel **AYE**

The Commission recommended approval of Application SD26-000004.

- 2. Public Hearing on Subdivision Application SD26-000005 of Lynn J. & Cynthia R. Novotny,** requesting preliminary & final plat approval of Windmill Farms.

Philbrick opened the public hearing at 5:38 p.m.

Brooks summarized the Staff Report (see report on file for this application).

Scott Ritter spoke in favor of the application and was available for questions.

Philbrick closed the public hearing at 5:40 p.m.

It was moved by McDanel and seconded by Hazen to **APPROVE** application SD26-000005.

Frantz **AYE** Hazen **AYE** Parker **ABSENT** Philbrick **AYE** McDanel **AYE**

The Commission recommended approval of Application SD26-000005.

- 3. Public Hearing on Subdivision Application SD26-000006 of Kevin W & Julie Agan Monson,** requesting preliminary & final plat approval of TaKaMa Ridge.

Philbrick opened the public hearing at 5:41 p.m.

Wilensky summarized the Staff Report (see report on file for this application).

Lacey Stutzman spoke in favor of the application and was available for questions.

Philbrick closed the public hearing at 5:45 p.m.

It was moved by Frantz and seconded by Hazen to **APPROVE** application SD26-000006.

Frantz **AYE** Hazen **AYE** Parker **ABSENT** Philbrick **AYE** McDanel **AYE**

The Commission recommended approval of Application SD26-000006.

OTHER BUSINESS

Staff noted that Rebecca Frantz will be resigning from the P&Z Commission after the June meeting.

ADJOURNMENT

It was moved by Hazen and seconded by Frantz **to adjourn**. Motion carried unanimously. Meeting adjourned at 5:46 p.m.



Board of Supervisors - Formal Meeting

July 23, 2026

Agenda Item 11

Department:	Transportation/Fleet/SEATS Department
Initiator:	Jill Wenger
Item Owner:	Dawn Alam
Item Type:	Personnel (Job Description, Pay Plan)
Item Title:	Consider job description for the position of Upfitter/Mechanic
Item Explanation:	An upfitter position was approved by the Board of Supervisors in the FY25 budget along with expansion of the Fleet Shop. This position requires a unique skill set and background that was not captured in current mechanic job descriptions, so we worked with HR to create a new Upfitter/Mechanic description.
Fiscal Impact:	No. This is budgeted for.
Budgeted:	Yes
Finance Dept Review:	N/A
County Attorney Office Review:	N/A
Recommendation:	Recommend approval of Upfitter/Mechanic Job Description to be discussed at the 7/22/26 work session and approved at the 7/30/26 formal meeting.
Attachments:	Upfitter-Mechanic DRAFT 07-2026.pdf

JOHNSON COUNTY
JOB DESCRIPTION
DRAFT
Upfitter/Mechanic

DEFINITION AND DUTIES:

Under general supervision of the Fleet Maintenance Supervisor, performs upfitting emergency and other municipal vehicles with specialized equipment, including lights, sirens, radios, computer systems, camera systems, partitions, weapon racks, and other components. Performs mechanical work with vehicles and equipment in a wide range of maintenance, diagnosis, and repair activities.

Knowledge of:

- Vehicle wiring, circuits, and electrical troubleshooting
- 12V/24V DC systems and electrical safety
- Standard practices, materials, tools, equipment, techniques, and principals used in the upfitting field
- Troubleshooting and diagnosis processes and procedures used in upfitting, repair, and preventive maintenance programs
- Familiarity with law enforcement and specialty equipment vendors (e.g., Whelen, Havis, Gamber-Johnson, Motorola).
- OSHA regulations and EPA Guidelines and Standards affecting work
- English language to include basic grammar, sentence structure, and punctuation

Ability to:

- Diagnose and repair electronic and specialized equipment malfunctions on small, medium, and heavy-duty vehicles and equipment including hydraulic lifts
- Operate assigned equipment safely and in conformance with manufacturer's recommendations
- Use a computer for the purposes of data entry, word processing, email, and Internet
- Establish and maintain effective working relationships with co-workers and the public
- Use independent judgement in accomplishing tasks
- Represent Johnson County and perform duties in a professional, responsible and trustworthy manner
- Keep accurate records
- Understand and follow written and oral directions
- Perform manual labor (moderate to heavy) for extended periods of time
- Handle moderate levels of stress, meet deadlines and solve problems appropriate to the position
- Demonstrate a commitment to diversity, equity, and inclusion through continuous development, modeling inclusive behaviors, and proactively managing bias
- Have sufficient personal mobility and dexterity necessary to complete work
- Lift, move, carry, push and/or pull up to approximately 50 to 100 pounds
- Stand, sit, bend, climb, balance, stoop, kneel, twist, crouch, and crawl
- Clarity of speech and hearing which permits effective communication
- Have sufficient vision which permits production and review of a wide variety of materials both electronic and hardcopy forms
- Have sufficient manual dexterity to operate equipment and hand tools with moderate use, make handwritten notations, which permits light use of a keyboard and mouse

- Train other mechanics for compliance with work policies, procedures, diagnostics, and safety standards
- Occasionally work in unfavorable weather conditions
- Work occasional overtime as needed
- Be on call in emergency conditions

MINIMUM EDUCATION, TRAINING AND EXPERIENCE:

High school graduate or equivalent AND six (6) years of experience in law enforcement or municipal vehicle electrical work and vehicle up-fitting OR an equivalent combination of education, training and experience which provides the required knowledge, skills, and abilities. ASE Certification or Emergency Vehicle Technician (EVT) Certification is a plus but not required.

Special requirements: Insurable under county liability coverage. Safe driving record. Must pass background check, physical exam, drug test post-offer and be able to pass random drug and alcohol testing thereafter.

SPECIFIC DUTIES: *to be performed satisfactorily with or without reasonable accommodation*

The following duties are normal for this position. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

- Install, troubleshoot, and maintain specialized vehicle equipment including:
 - Emergency lighting systems (LED light bars, strobes, etc.),
 - Sirens,
 - Radios, antennas, and communication systems
 - In-vehicle computer systems (MDTs/laptops)
 - Prisoner transport partitions and safety cages
 - Weapon and equipment mounting systems
 - Removing existing interior
 - Wire and integrate systems into vehicle electrical networks, ensuring clean, safe, and functional installations.
 - Perform fabrication tasks such as mounting brackets, drilling, and custom panel installation.
 - Diagnose and resolve electrical issues.
 - Maintain accurate records of work performed, equipment installed, and vehicle status.
 - Ensure all work meets applicable codes, safety standards, and department specifications.
- Schedule and perform maintenance activities of Fleet vehicles and specialized equipment.
- Responsible for preventative maintenance functions on Johnson County vehicles, equipment, and property, as well as secure county property to prevent theft.
- Entering data that can be analyzed
- Finding best price and repairs for vehicles and equipment inventory control
- Diagnosing vehicle and equipment problems
- Starting, maintaining, and closing work requests and work orders
- Ensuring that the shop's safety practices and OSHA laws are kept
- Maintain records of work performed including but not limited to: county vehicle number repaired or replaced, county vehicle number repaired or maintained, labor hours required and equipment usage.

- Design and fabricate special equipment, assist in inspection, adjustment, repair or replacement of worn out or defective parts of equipment.
- Operate equipment skillfully, safely, and in conformance to regulations and directions.
- Provide shop with various types of work, including but not limited to vehicle repairs, alignment machine operations, vehicle purchasing, and maintenance and repair of vehicles.
- Train employees in the operation of specified equipment, proper maintenance techniques for equipment and vehicle operations.
- Maintain inventory of motor vehicle parts
- Perform back-up for Mechanic I, II, and Fleet Maintenance Supervisor as needed.
- Participate in training/education opportunities and work-related meetings/conferences as requested.
- Follow EPA Standards and regulations regarding hazardous waste materials and the proper handling of those materials.
- Perform all work duties and activities in accordance with County policies, procedures, collective bargaining agreement, and safety practices.
- Attend work regularly at the designated place and time.

FLSA Status: Non-Exempt

Pay Grade: Upfitter/Mechanic

Date Established:

Date Revised:

The County of Johnson is an Equal Employment Opportunity Employer. In compliance with the Americans Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.



Board of Supervisors - Formal Meeting

July 23, 2026

Agenda Item 1

Department: Board of Supervisors Office

Initiator: Krista Burich

Item Owner: Krista Burich

Item Type: Proclamations

Item Title: Americans with Disabilities Act Awareness Day July 26, 2026

Item Explanation: This is a pre approved proclamation and no one has requested, therefore no one is scheduled to accept.
The attachment may need changed because this is not a signed copy.

Fiscal Impact:

Budgeted: N/A

Finance Dept Review: N/A

County Attorney Office Review: N/A

Recommendation: N/A

Attachments: [Proclamation - Americans with Disabilities Act Awareness Day.pdf](#)

Proclamation
Americans with Disabilities Act
Awareness Day
July 26, 2026

Whereas, the Americans with Disabilities Act (ADA), signed into law on July 26, 1990, is landmark civil rights legislation that prohibits discrimination against people with disabilities and promotes equal opportunity, full participation, independent living, and economic self-sufficiency; and

Whereas, ADA Day commemorates the anniversary of this historic legislation and celebrates the progress made toward creating more accessible, inclusive, and equitable communities while recognizing that barriers to full participation still exist; and

Whereas, Johnson County is committed to fostering a community where all people, regardless of ability, can access government services, public spaces, employment opportunities, transportation, information, and community life with dignity and respect; and

Whereas, Johnson County recognizes the valuable contributions of people with disabilities and honors the advocates, caregivers, organizations, employers, and community members who work to advance accessibility, inclusion, and equal opportunity throughout our community; and

Now, therefore, be it resolved that we, the Johnson County Board of Supervisors, do hereby proclaim July 26, 2026, as:

Americans with Disabilities Act Awareness Day

in Johnson County and encourage residents to recognize the importance of accessibility, celebrate the achievements of people with disabilities, and work together to build a community where everyone can participate fully.

Signed this 23rd day of July 2026, in Johnson County, Iowa.

Jon Green, Chairperson
Johnson County Board of Supervisors



Board of Supervisors - Formal Meeting

July 23, 2026

Agenda Item 1

Department:	Planning, Development and Sustainability Department
Initiator:	Chris Ahern
Item Owner:	PDS
Item Type:	Resolution
Item Title:	Consider a resolution setting a public hearing on Zoning and Platting Applications for August 13, 2026 5:30 p.m. in the third floor Boardroom 301 of the Health and Human Services Building, and authorize the Auditor to publish the notice
Item Explanation:	Consider a resolution setting a public hearing on Zoning and Platting Applications for August 13, 2026 5:30 p.m. in the third floor Boardroom 301 of the Johnson County Health and Human Services Building, and authorize the Auditor to publish the notice
Fiscal Impact:	
Budgeted:	N/A
Finance Dept Review:	N/A
County Attorney Office Review:	N/A
Recommendation:	Recommend approval
Attachments:	08_Resolution to Set Hearing_July 23, 2026_BOS_Dev Apps.pdf 08 August 13, 2026 BOS Notice.pdf

RESOLUTION NO. _____

RESOLUTION SETTING PUBLIC HEARING ON VARIOUS DEVELOPMENT APPLICATIONS

WHEREAS the Johnson County Planning and Zoning Commission, following a series of public hearings on July 13, 2026, has filed its report and recommendations for certain actions.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. A public hearing in accordance with Section 335.6 of the Iowa Code is set for **August 13, 2026, at 5:30 p.m. CT in Boardroom 301**, Johnson County Health & Human Services Building, 855 South Dubuque Street, Iowa City, Iowa, on each of the following applications:
 - a. Zoning application filed by Brandon Pratt (REZ26-000003).
 - b. Platting application filed by Robert W Howe (SD26-000008).
2. That the Johnson County Auditor be authorized to publish the official notice of the above public hearing.

It was moved by _____ and seconded by _____ the Resolution be adopted this _____ day of _____, 2026.

Roll Call: Fixmer-Oraiz _____ Green _____ Green-Douglass _____ Remington _____ Sullivan _____

ATTEST:

Jon Green, Chairperson
Board of Supervisors

Julie Persons, Auditor
Johnson County, Iowa

Date:

NOTICE OF PUBLIC HEARINGS

NOTICE OF PUBLIC MEETING OF JOHNSON COUNTY, IOWA BOARD OF SUPERVISORS FOR THE PURPOSE OF HEARING PLATTING AND ZONING APPLICATIONS.

To all owners of real estate within Johnson County, Iowa, and without the corporate limits of any city within said County, and to all persons owning or claiming an interest therein, TO WHOM IT MAY OTHERWISE CONCERN:

YOU AND EACH OF YOU are hereby notified that the Board of Supervisors of Johnson County, Iowa, will conduct a public meeting in Boardroom 301, Johnson County Health and Human Services Building, 855 South Dubuque Street, Iowa City, Iowa, on **August 13, 2026, at 5:30 p.m. CT** at which time and place said Board will hold Public Hearings on and consider the following applications:

YOU AND EACH OF YOU ARE FURTHER HEREBY NOTIFIED AS FOLLOWS:

1. **Public Hearing on Zoning Application REZ26-000003 of Brandon Pratt**, requesting rezoning of 18.22 acres from CH – Highway Commercial to R-Residential. The property is located at 3036 Highway 1 NE, in the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 30, Township 80 North, Range 5 West of the 5th P.M. in Newport Township, Johnson County, Iowa.
2. **Public Hearing on Subdivision Application SD26-000008 of Robert W Howe**, requesting preliminary & final plat approval of Howe Woods. The property is located at 2284 Sugar Bottom Road NE, in the SW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 3 and in the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 4, all in Township 80 North, Range 6 West of the 5th P.M. in Newport Township, Johnson County, Iowa.

YOU AND EACH OF YOU ARE FURTHER HEREBY NOTIFIED that the applications referred to above may be inspected by you at the office of the Johnson County Planning, Development & Sustainability Director, Johnson County Administration Building, 913 South Dubuque Street, Iowa City, Iowa, at such time as said office is open to the public. Said documents can also be viewed at the county's website at <http://www.johnsoncountyiowa.gov/apps>.

YOU AND EACH OF YOU ARE FURTHER HEREBY NOTIFIED that at said public hearing, as indicated above, all persons having an interest or concern will be afforded an opportunity to be heard in support of or in opposition to said application.

Dated this 23rd of July, 2026, at Iowa City, Iowa.

Julie Persons, Auditor
Johnson County, Iowa



Board of Supervisors - Formal Meeting

July 23, 2026

Agenda Item 2

Department: Board of Supervisors Office

Initiator: Jill Wenger

Item Owner: Erin Shane

Item Type: Agreement (Contract, MOU)

Item Title: Consider Municipal Advisory Services Agreement with Piper Sandler & Co. in the amount of \$141,750 for financial advisory services related to the planning, financing, and construction of a new Sheriff's Office and County Jail Facility

Item Explanation:

In June 2026 the Board Office pursued quotes from qualified firms to provide financial advisory services related to the planning, financing, and construction of a new Sheriff's Office and County Jail Facility. The scope of services requested included financing plan development, debt structuring and issuance, credit and rating agency support, and project financing oversight.

We received three responses and reviewed the information submitted with the Finance Team, County Attorney's Office, and Board Office. The review team agreed to proceed with Piper Sandler for this project.

Attached to this summary is a Municipal Advisory Services Agreement with Piper Sandler & Co. to provide financial advisory services related to the planning, financing, and construction of a new Sheriff's Office and County Jail Facility.

Fiscal Impact: \$141,750

Budgeted: Yes

Finance Dept Review: Approved

County Attorney Office Review: Approved

Recommendation: Recommend approval of the Municipal Advisory Services Agreement with Piper Sandler & Co., to be discussed at the Wed 7/22 work session and the Thurs 7/23 formal meeting.



Board of Supervisors - Formal Meeting
July 23, 2026
Agenda Item a

Department: Social Services Department

Initiator: Lynette Jacoby

Item Owner: Lynette Jacoby

Item Type: Agreement (Contract, MOU)

Item Title: CommUnity Crisis Services and Food Bank for \$79,000

Item Explanation: Consider Social Services Hunger Relief Grant Funding Agreements

Fiscal Impact:

Budgeted: Yes

Finance Dept Review: No recommendation

County Attorney Office Review: Approved

Recommendation: Approve Social services Hunger Relief Grant recommendations as presented.

Attachments: [Executive Summary_Hunger Relief Grant 7.1.26.pdf](#)
[Funding Recommendations_Board Packet.pdf](#)
[CommUnity Hunger Relief FY27.pdf](#)

Executive Summary

Meeting Date: 7/1/26

Agenda Language: Discuss Social Services Hunger Relief Grant Funding Recommendations

Prepared by/Contact: Lynette Jacoby, Social Services Director

- ☐ This agenda item contemplates action which would have financial implications and has been discussed with the Finance Director as required and includes a fiscal note from the Finance Director
- ☒ This agenda item contemplates a contract and has been reviewed by the County Attorney's Office as required
- ☐ This agenda item DOES NOT contemplate a contract or action which would have a financial implication

Background:

Johnson County Social Services released the Hunger Relief Grant on April 21, 2026. Applications were due on May 20, 2026. The County received eight proposals totaling \$314,400 in funding requests. There is \$100,000 budgeted for allocation.

The **Hunger Relief Grant** aims to support organizations in addressing food insecurity by enhancing access to healthy food for vulnerable populations. This includes households located in or near food deserts, individuals facing transportation challenges, and homebound residents. Additionally, the grant seeks to promote initiatives for locally grown produce distributed to households experiencing food insecurity. By targeting these specific areas, Johnson County aims to combat hunger and improve nutritional outcomes within communities facing significant barriers to accessing adequate food resources.

Eligible activities include, but are not limited to mobile pantry, secondary school pantry/supplemental pack program, summer meal program, and fresh locally grown produce.

Funding Priorities:

- Serve low-income households in USDA defined food deserts, and/or low-income individuals who are homebound and/or lack access to transportation.
- Increase distribution of locally grown produce to low income and food insecure residents.
- Provide nutrition and health information and social services resource and referrals services.
- Provide SNAP outreach and application assistance.
- Collaborate with other entities, do not duplicate services, and provide programming to an underserved population and/or geographic area.
- Have demonstrated experience in providing the proposed service or program

Recommendation: Approve Social Services Hunger Relief Grant recommendations as presented.

FY27 Hunger Relief Grant Funding Recommendations

APPLICANT	PROJECT DESCRIPTION	FUNDING REQUEST	FY26 FUNDING	FY27 FUNDING RECOMMENDATION
CommUnity Crisis Services	Mobile Food Pantry and delivery service - visit 12 sites monthly (5 during winter months) and provide delivery service to a minimum of 600 households	\$100,000	\$62,000	\$79,000
Coralville Community Food Pantry	Coralville Summer Lunch Program, School Break Nutrition interventions and support ICCSD in expanding access to free breakfast and lunch through the USDA's Community Eligibility Provision (CEP)	\$18,000	\$8,500	\$4,000
DVIP	Youth meal program for children at DVIP to include grab and go breakfast, snacks and field trip style lunches	\$5,000		\$0
Escucha Mi Voz Iowa	Free Breakfast Program three days per week and food delivery	\$31,400		\$0
IC Compassion Global Food Project	Purchase food from market plot growers at the Historic Poor Farm for distribution to refugee families ineligible for SNAP benefits and purchase of food vouchers	\$10,000		\$2,750
Iowa Valley RC&D	Support to Grow Johnson County including farm labor, seeds, potty soil, fuel and plant starts	\$25,000	\$23,805	\$24,250
Dream City	Meals and snacks for kids participating in Dream City summer and after-school programs	\$25,000		\$0
Salvation Army	Support for existing Community Dinner Service Program that operates Monday - Friday.	\$100,000		\$0
TOTAL		\$314,400	\$94,305	\$110,000

\$10,000 of the CommUnity Mobile Pantry award to be funded by Rural Basic Social Services Support

AGREEMENT
Johnson County Social Services Hunger Relief Grant

THIS AGREEMENT, made between Johnson County, Iowa ("County"), and CommUnity Crisis Services and Food Bank ("Recipient").

This Agreement shall be subject to the following terms and conditions:

I. SCOPE OF SERVICES

Acknowledging that many Johnson County residents are food insecure and further acknowledging the benefits that mobile pantry service provides to individuals, particularly those with mobility constraints, during the term of this Agreement, Recipient shall implement the following services:

- A. Visit at least 12 (twelve) mobile pantry locations once/month to USDA identified food deserts or under-served areas with at least five monthly mobile pantry visits held in rural Johnson County March through November; and five mobile pantry locations December through February (at least three serving rural Johnson County);
- B. Provide food delivery to 600 Johnson County households, including residents in rural Johnson County;
- C. Provide nutritious food options including fresh produce when available;
- D. Provide resource and referral services and SNAP outreach at mobile pantry sites;
- E. Collaborate with other local food serving organizations, including but not limited to Table to Table, Grow Johnson County, other area pantries, and HACAP Food Reservoir to ensure efficiency, avoid duplication, and procure fresh, local produce whenever possible.

II. REPORTING

On or before the 15th of the month following the end of each calendar quarter (October 20, 2026, January 15, 2027, April 15, 2027, July 15, 2027) Recipient will provide to the Social Services Director, a report in a format prescribed by the County. In addition, the Recipient may be asked to provide additional documents including board minutes, financial reports and/or external audits.

Outputs (services provided)

- A. Number and location of mobile pantries offered;
- B. Number of households and individuals served at mobile pantries (unduplicated and duplicated)
- C. Number of households and individuals served through delivery services (unduplicated and duplicated)
- D. Total pounds of food distributed

Outcomes (impact of programming on participants)

- A. At least 75% of households served by the mobile pantry and delivery service will report a decrease in food insecurity;
- B. At least 75% of households will report that the selection of the food they received from the pantry was very good or good;
- C. At least 22 pounds of food provided per delivery and 15 pounds per mobile pantry visit;

III. FUNDING

- A. As the County's sole obligation under this Agreement, and without any commitment, obligation or expectation of future grants or financial support, the County shall pay to Recipient the sum of up to \$79,000 to implement activities as outlined in the Scope of Services.
- B. The Recipient will bill for expenses per the approved budget. The Recipient may move no more than ten percent of the total budget between line items with no prior approval. Prior approval from the Social Services Director must be obtained prior to moving more than ten percent of the value of the agreement between line items. Recipient may not increase the indirect or administrative rate. The purchase of gift cards, with grant funding, is prohibited.
- C. Recipient will use the Reimbursement Claim Form provided by County. Recipient will submit claims and documentation of expenses by the 15th of the month following the month services were rendered.

IV. GENERAL ADMINISTRATION

- A. Duly authorized representatives of the County shall at all reasonable times, have access to and the right to inspect, copy, audit, and examine all financial books, records, and other documents of Recipient, and to make site visits and survey participants in order to evaluate and monitor the Recipient's programs. No report or publication resulting from any such inspection, audit, examination, site visit, or survey shall disclose the name or other identifying information concerning persons using Recipient's services.
- B. The County's sole responsibility hereunder shall be to provide the funds to Recipient in accordance with the terms of this Agreement. Nothing contained in this Agreement, nor any act or omission of the Recipient or the County, shall be construed to create any special duty, relationship, third-party beneficiary, respondent superior, limited or general partnership, joint venture, or any association by reason of the Recipient's involvement with the County, nor shall the County have authority to direct the manner or means by which Recipient conducts activities.
- C. This contract may be terminated with 30 days' written notice by either party.
- D. Recipient shall not permit any of the following terms and practices:
 - i. To discharge from employment or refuse to hire any individual because of their race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
 - ii. To discriminate against any individual in terms, conditions, or privileges of employment because of their race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
 - iii. Deny to any person its services on the basis of race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
 - iv. If Recipient is a nonprofit or a privately-owned place of public accommodation, as defined by the Americans with Disabilities Act (ADA) (e.g. private entities that affect commerce, such as museums, libraries, private schools and childcare centers) it will comply with the requirements of the Title III regulation issued by the United States Department of Justice, and where applicable, the 2010 Standards for Accessible Design.
 - v. If Recipient is a state or local government, or an instrumentality thereof, as defined by the Americans with Disabilities Act (ADA), it will comply with the requirements of the Title II regulation issued by the United States Department of Justice, and where applicable, the 2010 Standards for Accessible Design.
 - vi. Engage in any explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization) as part of the programs or services funded with direct financial assistance from the county, or in any other manner prohibited by law. If an organization conducts such activities, the activities must be offered separately, in time or location, from the programs or services funded with county dollars.
 - vii. Discriminate against a beneficiary or prospective beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.
 - viii. Require a beneficiary or prospective beneficiary to attend or participate in any explicitly religious activities.
- E. Funds transferred to Recipient by the County pursuant to this Agreement shall be used only for public purposes and only in furtherance of the provision of those services and deliverables described in this Agreement. In the event Recipient receives and/or holds County funds in advance of program expenditure or disbursement, Recipient shall establish and maintain appropriate accounts for the purposes set forth herein. All funds held by Recipient shall be accounted for, managed and invested in compliance with Iowa law, including but not limited to Chapters 12B and 12C of the Iowa Code.

V. TERM

This Agreement shall commence on July 1, 2026, and shall terminate on June 30, 2027, except as provided herein.

VI. ASSIGNMENT

This Agreement may not be assigned by either party without prior written agreement of the other party.

VII. INSURANCE

The Recipient and any subcontractors shall maintain liability insurance, obtain and maintain the following types of insurance for at least the minimum amounts as listed below. All insurance policies required by this agreement shall provide coverage

for all invoices arising from activities occurring during the term of the policy, regardless of the date the invoice is filed or expiration of the policy.

<u>Type of Insurance</u>	<u>Limit</u>	<u>Amount</u>
<u>General Liability (including contractual liability) written on occurrence basis</u>	<u>General Aggregate</u>	<u>\$1 Million</u>
	<u>Product/Completed Operations Aggregate</u>	<u>\$1 Million</u>
	<u>Personal Injury</u>	<u>\$1 Million</u>
	<u>Each Occurrence</u>	<u>\$1 Million</u>
<u>Workers' Compensation and employer Liability</u>	<u>As required by Iowa law</u>	<u>As required by Iowa law</u>

VIII. HOLD HARMLESS PROVISION

The Recipient shall indemnify, defend and hold harmless the County, its officers, employees and agents from all liability, loss, cost, damage and expense (including reasonable attorney's fees and court costs) resulting from or incurred by reason of any actions based upon the negligent acts or omissions of the Recipient's officers, employees or agents during the performance of this Agreement. Recipient shall maintain in effect insurance policies adequate and sufficient to wholly satisfy the above-stated obligations.

IX. CONDITIONAL STATUS

The Board of Supervisors may place an agency on conditional status when one or more serious problems are identified within the recipient that puts its agreement with Johnson County in jeopardy. Problems may be in service delivery, board activity, entity administration, fiscal management, cooperation with other entities, compliance with other government funders, or compliance with the Johnson County agreement. The Board of Supervisors may request that an external financial audit be performed, at the sole expense of the grant recipient, if no audit records are available.

Following the placement of a grant recipient on conditional status, a Board of Supervisors representative will meet with the recipient director or designee to discuss the concerns as identified by the Board of Supervisors representative. The Board of Supervisors representative will provide the recipient with a written memo outlining the concerns, specific corrective action steps, and time frames for completion. The recipient will provide periodic reports and meet with the Board of Supervisors representative during this period to ensure that satisfactory progress is being made.

Funding may be withheld by Johnson County until the recipient has completed or made sufficient progress on the action steps to correct the problems, as determined by the Board of Supervisors.

If a grant recipient fails to meet the requirements of the Johnson County agreement or the action step memo within the appropriate timeframe as specified, the Board of Supervisors may cease county funding.

For Johnson County, Iowa:

Jon Green, Board of Supervisors, Chair Date

ATTEST:

Julie Persons, Auditor Date

For Community Crisis Services:

Name Date 7/6/26
CEO

Title



Board of Supervisors - Formal Meeting
July 23, 2026
Agenda Item b

Department: Social Services Department

Initiator: Lynette Jacoby

Item Owner: Lynette Jacoby

Item Type: Agreement (Contract, MOU)

Item Title: Coralville Community Food Pantry for \$4,000

Item Explanation: See attached executive summary

Fiscal Impact:

Budgeted: Yes

Finance Dept Review: No recommendation

County Attorney Office Review: Approved

Recommendation: Approve Social Services Hunger Relief Grant recommendations as presented.

Attachments: [Coralville Community Pantry.FY27.pdf](#)

AGREEMENT
Johnson County Social Services Hunger Relief Grant

THIS AGREEMENT, made between Johnson County, Iowa (“County”), and Coralville Community Food Pantry (“Recipient”).

This Agreement shall be subject to the following terms and conditions:

I. SCOPE OF SERVICES

Acknowledging that many Johnson County residents are food insecure and further acknowledging the gap in nutrition for vulnerable children during the summer months, during the term of this Agreement, Recipient shall implement the following services:

- A. Provide seven weeks of summer lunch to children and youth with a healthy meal and a snack, four days each week.
- B. Provide free engagement activities at mealtimes.

II. REPORTING

On or before the 15th of the month following the month of service, Recipient will provide to the Social Services Director, a report in a format prescribed by the County. In addition, the Recipient may be asked to provide additional documents including board minutes, financial reports and/or external audits.

Outputs (services provided)

- A. Number of nutritious meals served.
- B. Number of unique children and youth served.
- C. Number of unique adults served.
- D. Number of volunteers and number of hours served.

III. FUNDING

- A. As the County’s sole obligation under this Agreement, and without any commitment, obligation or expectation of future grants or financial support, the County shall pay to Recipient the sum of up to \$4,000 to implement activities as outlined in the Scope of Services.
- B. The Recipient will bill for expenses per the approved budget. The Recipient may move no more than ten percent of the total budget between line items with no prior approval. Prior approval from the Social Services Director must be obtained prior to moving more than ten percent of the value of the agreement between line items. Recipient may not increase the indirect or administrative rate. The purchase of gift cards, with grant funding, is prohibited.
- C. Recipient will use the Reimbursement Claim Form provided by County. Recipient will submit claims and documentation of expenses by the 15th of the month following the month services were rendered.

IV. GENERAL ADMINISTRATION

- A. Duly authorized representatives of the County shall at all reasonable times, have access to and the right to inspect, copy, audit, and examine all financial books, records, and other documents of Recipient, and to make site visits and survey participants in order to evaluate and monitor the Recipient’s programs. No report or publication resulting from any such inspection, audit, examination, site visit, or survey shall disclose the name or other identifying information concerning persons using Recipient’s services.
- B. The County’s sole responsibility hereunder shall be to provide the funds to Recipient in accordance with the terms of this Agreement. Nothing contained in this Agreement, nor any act or omission of the Recipient or the County, shall be construed to create any special duty, relationship, third-party beneficiary, respondent superior, limited or general partnership, joint venture, or any association by reason of the Recipient’s involvement with the County, nor shall the County have authority to direct the manner or means by which Recipient conducts activities.
- C. This contract may be terminated with 30 days’ written notice by either party.
- D. Recipient shall not permit any of the following terms and practices:

- i. To discharge from employment or refuse to hire any individual because of their race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
- ii. To discriminate against any individual in terms, conditions, or privileges of employment because of their race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
- iii. Deny to any person its services on the basis of race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
- iv. If Recipient is a nonprofit or a privately-owned place of public accommodation, as defined by the Americans with Disabilities Act (ADA) (e.g. private entities that affect commerce, such as museums, libraries, private schools and childcare centers) it will comply with the requirements of the Title III regulation issued by the United States Department of Justice, and where applicable, the 2010 Standards for Accessible Design.
- v. If Recipient is a state or local government, or an instrumentality thereof, as defined by the Americans with Disabilities Act (ADA), it will comply with the requirements of the Title II regulation issued by the United States Department of Justice, and where applicable, the 2010 Standards for Accessible Design.
- vi. Engage in any explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization) as part of the programs or services funded with direct financial assistance from the county, or in any other manner prohibited by law. If an organization conducts such activities, the activities must be offered separately, in time or location, from the programs or services funded with county dollars.
- vii. Discriminate against a beneficiary or prospective beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.
- viii. Require a beneficiary or prospective beneficiary to attend or participate in any explicitly religious activities.

E. Funds transferred to Recipient by the County pursuant to this Agreement shall be used only for public purposes and only in furtherance of the provision of those services and deliverables described in this Agreement. In the event Recipient receives and/or holds County funds in advance of program expenditure or disbursement, Recipient shall establish and maintain appropriate accounts for the purposes set forth herein. All funds held by Recipient shall be accounted for, managed and invested in compliance with Iowa law, including but not limited to Chapters 12B and 12C of the Iowa Code.

V. TERM

This Agreement shall commence on July 1, 2026, and shall terminate on June 30, 2027, except as provided herein.

VI. ASSIGNMENT

This Agreement may not be assigned by either party without prior written agreement of the other party.

VII. INSURANCE

The Recipient and any subcontractors shall maintain liability insurance, obtain and maintain the following types of insurance for at least the minimum amounts as listed below. All insurance policies required by this agreement shall provide coverage for all invoices arising from activities occurring during the term of the policy, regardless of the date the invoice is filed or expiration of the policy.

<u>Type of Insurance</u>	<u>Limit</u>	<u>Amount</u>
<u>General Liability (including contractual liability) written on occurrence basis</u>	<u>General Aggregate</u>	<u>\$1 Million</u>
	<u>Product/Completed Operations Aggregate</u>	<u>\$1 Million</u>
	<u>Personal Injury</u>	<u>\$1 Million</u>
	<u>Each Occurrence</u>	<u>\$1 Million</u>
<u>Workers' Compensation and employer Liability</u>	<u>As required by Iowa law</u>	<u>As required by Iowa law</u>

VIII. HOLD HARMLESS PROVISION

The Recipient shall indemnify, defend and hold harmless the County, its officers, employees and agents from all liability, loss, cost, damage and expense (including reasonable attorney's fees and court costs) resulting from or incurred by reason of any actions based upon the negligent acts or omissions of the Recipient's officers, employees or agents during the performance of this Agreement. Recipient shall maintain in effect insurance policies adequate and sufficient to wholly satisfy the above-stated obligations.

IX. CONDITIONAL STATUS

The Board of Supervisors may place an agency on conditional status when one or more serious problems are identified within the recipient that puts its agreement with Johnson County in jeopardy. Problems may be in service delivery, board activity, entity administration, fiscal management, cooperation with other entities, compliance with other government funders, or compliance with the Johnson County agreement. The Board of Supervisors may request that an external financial audit be performed, at the sole expense of the grant recipient, if no audit records are available.

Following the placement of a grant recipient on conditional status, a Board of Supervisors representative will meet with the recipient director or designee to discuss the concerns as identified by the Board of Supervisors representative. The Board of Supervisors representative will provide the recipient with a written memo outlining the concerns, specific corrective action steps, and time frames for completion. The recipient will provide periodic reports and meet with the Board of Supervisors representative during this period to ensure that satisfactory progress is being made.

Funding may be withheld by Johnson County until the recipient has completed or made sufficient progress on the action steps to correct the problems, as determined by the Board of Supervisors.

If a grant recipient fails to meet the requirements of the Johnson County agreement or the action step memo within the appropriate timeframe as specified, the Board of Supervisors may cease county funding.

For Johnson County, Iowa:

Jon Green, Board of Supervisors, Chair Date

ATTEST:

Julie Persons, Auditor Date

For Coralville Community Food Pantry:

 _____
Name Date 7/11/26

Executive Director

Title



Board of Supervisors - Formal Meeting
July 23, 2026
Agenda Item c

Department: Social Services Department

Initiator: Lynette Jacoby

Item Owner: Lynette Jacoby

Item Type: Agreement (Contract, MOU)

Item Title: IC Compassion for \$2,750

Item Explanation: See attached executive summary

Fiscal Impact:

Budgeted: Yes

Finance Dept Review: No recommendation

County Attorney Office Review: Approved

Recommendation: Approve the Social Services Hunger Relief Grant Agreements as presented

Attachments: [IC Compassion Hunger Relief FY27.pdf](#)

AGREEMENT
Johnson County Social Services Hunger Relief Grant

THIS AGREEMENT, made between Johnson County, Iowa (“County”), and IC Compassion (“Recipient”).

This Agreement shall be subject to the following terms and conditions:

I. SCOPE OF SERVICES

Acknowledging that many Johnson County residents are food insecure and further acknowledging the benefits of providing fresh local produce to low- income, refugee children and families who are ineligible for SNAP benefits, during the term of this Agreement, Recipient shall implement the following services:

- A. Purchase fresh vegetable produce from market plot growers at the Johnson County Historic Poor Farm and distribute, at no cost, to low-income refugee families who are ineligible for SNAP benefits.
- B. Collaborate with other local food serving organizations, including but not limited to Table to table, Grow Johnson County, other area pantries and HACAP Food Reservoir to ensure efficiency, avoid duplication and procure fresh, local produce whenever possible.

II. REPORTING

On or before the 15th of the month following the end of each calendar quarter (October 20, 2026, January 15, 2027, April 15, 2027, July 15, 2027) Recipient will provide to the Social Services Director, a report in a format prescribed by the County. In addition, the Recipient may be asked to provide additional documents including board minutes, financial reports and/or external audits.

Outputs (services provided)

- A. Number of growers vegetables were purchased from;
- B. Type of produce and total pounds purchased from growers and distributed to Johnson County families;
- C. Number of households and individuals receiving produce delivery (unduplicated and duplicated) (target 40)
- D. Total number of distributions and average number of pounds per delivery

III. FUNDING

- A. As the County’s sole obligation under this Agreement, and without any commitment, obligation or expectation of future grants or financial support, the County shall pay to Recipient the sum of up to \$2,750 to implement activities as outlined in the Scope of Services.
- B. The Recipient will bill for expenses per the approved budget. The Recipient may move no more than ten percent of the total budget between line items with no prior approval. Prior approval from the Social Services Director must be obtained prior to moving more than ten percent of the value of the agreement between line items. Recipient may not increase the indirect or administrative rate. The purchase of gift cards, with grant funding, is prohibited.
- C. Recipient will use the Reimbursement Claim Form provided by County. Recipient will submit claims and documentation of expenses by the 15th of the month following the month services were rendered.

IV. GENERAL ADMINISTRATION

- A. Duly authorized representatives of the County shall at all reasonable times, have access to and the right to inspect, copy, audit, and examine all financial books, records, and other documents of Recipient, and to make site visits and survey participants in order to evaluate and monitor the Recipient’s programs. No report or publication resulting from any such inspection, audit, examination, site visit, or survey shall disclose the name or other identifying information concerning persons using Recipient’s services.
- B. The County’s sole responsibility hereunder shall be to provide the funds to Recipient in accordance with the terms of this Agreement. Nothing contained in this Agreement, nor any act or omission of the Recipient or the County, shall be construed to create any special duty, relationship, third-party beneficiary, respondent superior, limited or general partnership, joint venture, or any association by reason of the Recipient’s involvement with the County, nor shall the County have authority to direct the manner or means by which Recipient conducts activities.

- C. This contract may be terminated with 30 days' written notice by either party.
- D. Recipient shall not permit any of the following terms and practices:
- i. To discharge from employment or refuse to hire any individual because of their race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
 - ii. To discriminate against any individual in terms, conditions, or privileges of employment because of their race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
 - iii. Deny to any person its services on the basis of race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
 - iv. If Recipient is a nonprofit or a privately-owned place of public accommodation, as defined by the Americans with Disabilities Act (ADA) (e.g. private entities that affect commerce, such as museums, libraries, private schools and childcare centers) it will comply with the requirements of the Title III regulation issued by the United States Department of Justice, and where applicable, the 2010 Standards for Accessible Design.
 - v. If Recipient is a state or local government, or an instrumentality thereof, as defined by the Americans with Disabilities Act (ADA), it will comply with the requirements of the Title II regulation issued by the United States Department of Justice, and where applicable, the 2010 Standards for Accessible Design.
 - vi. Engage in any explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization) as part of the programs or services funded with direct financial assistance from the county, or in any other manner prohibited by law. If an organization conducts such activities, the activities must be offered separately, in time or location, from the programs or services funded with county dollars.
 - vii. Discriminate against a beneficiary or prospective beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.
 - viii. Require a beneficiary or prospective beneficiary to attend or participate in any explicitly religious activities.
- E. Funds transferred to Recipient by the County pursuant to this Agreement shall be used only for public purposes and only in furtherance of the provision of those services and deliverables described in this Agreement. In the event Recipient receives and/or holds County funds in advance of program expenditure or disbursement, Recipient shall establish and maintain appropriate accounts for the purposes set forth herein. All funds held by Recipient shall be accounted for, managed and invested in compliance with Iowa law, including but not limited to Chapters 12B and 12C of the Iowa Code.

V. TERM

This Agreement shall commence on July 1, 2026, and shall terminate on December 31, 2026, except as provided herein.

VI. ASSIGNMENT

This Agreement may not be assigned by either party without prior written agreement of the other party.

VII. INSURANCE

The Recipient and any subcontractors shall maintain liability insurance, obtain and maintain the following types of insurance for at least the minimum amounts as listed below. All insurance policies required by this agreement shall provide coverage for all invoices arising from activities occurring during the term of the policy, regardless of the date the invoice is filed or expiration of the policy.

<u>Type of Insurance</u>	<u>Limit</u>	<u>Amount</u>
<u>General Liability (including contractual liability) written on occurrence basis</u>	<u>General Aggregate</u>	<u>\$1 Million</u>
	<u>Product/Completed Operations Aggregate</u>	<u>\$1 Million</u>
	<u>Personal Injury</u>	<u>\$1 Million</u>
	<u>Each Occurrence</u>	<u>\$1 Million</u>

<u>Workers' Compensation and employer Liability</u>	<u>As required by Iowa law</u>	<u>As required by Iowa law</u>
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VIII. HOLD HARMLESS PROVISION

The Recipient shall indemnify, defend and hold harmless the County, its officers, employees and agents from all liability, loss, cost, damage and expense (including reasonable attorney's fees and court costs) resulting from or incurred by reason of any actions based upon the negligent acts or omissions of the Recipient's officers, employees or agents during the performance of this Agreement. Recipient shall maintain in effect insurance policies adequate and sufficient to wholly satisfy the above-stated obligations.

IX. CONDITIONAL STATUS

The Board of Supervisors may place an agency on conditional status when one or more serious problems are identified within the recipient that puts its agreement with Johnson County in jeopardy. Problems may be in service delivery, board activity, entity administration, fiscal management, cooperation with other entities, compliance with other government funders, or compliance with the Johnson County agreement. The Board of Supervisors may request that an external financial audit be performed, at the sole expense of the grant recipient, if no audit records are available.

Following the placement of a grant recipient on conditional status, a Board of Supervisors representative will meet with the recipient director or designee to discuss the concerns as identified by the Board of Supervisors representative. The Board of Supervisors representative will provide the recipient with a written memo outlining the concerns, specific corrective action steps, and time frames for completion. The recipient will provide periodic reports and meet with the Board of Supervisors representative during this period to ensure that satisfactory progress is being made.

Funding may be withheld by Johnson County until the recipient has completed or made sufficient progress on the action steps to correct the problems, as determined by the Board of Supervisors.

If a grant recipient fails to meet the requirements of the Johnson County agreement or the action step memo within the appropriate timeframe as specified, the Board of Supervisors may cease county funding.

For Johnson County, Iowa:

Jon Green, Board of Supervisors, Chair Date

ATTEST:

Julie Persons, Auditor Date

For IC Compassion:

Name Date

Executive Director Title



Board of Supervisors - Formal Meeting
July 23, 2026
Agenda Item d

Department: Social Services Department

Initiator: Lynette Jacoby

Item Owner: Lynette Jacoby

Item Type: Agreement (Contract, MOU)

Item Title: Iowa Valley RC&D for \$24,250

Item Explanation: See attached executive summary

Fiscal Impact:

Budgeted: Yes

Finance Dept Review: No recommendation

County Attorney Office Review: Approved

Recommendation: Approve Social Services Hunger Relief Agreements

Attachments: [IVRCD Hunger Relief FY27.pdf](#)

AGREEMENT

Johnson County Social Services Hunger Relief Grant

THIS AGREEMENT, made between Johnson County, Iowa ("County"), and Iowa Valley Resource Conservation & Development ("Recipient").

This Agreement shall be subject to the following terms and conditions:

I. SCOPE OF SERVICES

Acknowledging that food insecurity is an issue for many Johnson County residents and further acknowledging that the production and distribution of fresh local produce will help reduce hunger and improve health outcomes, during the term of this Agreement, Recipient shall implement the following services:

- A. Grow and harvest at least 36,000 pounds of fresh, organic produce to be distributed to food insecurity relief partners;
- B. Onboard and train 25 volunteers to sustain local food production
- C. Collaborate with Table to Table for distribution of produce to 12 local pantries and food serving organizations

II. REPORTING

On or before the 15th of the month following the end of each calendar quarter. (October 20, 2026, January 15, 2027, April 15, 2027, July 15, 2027) Recipient will provide to the Social Services Director, a report in a format prescribed by the County. In addition, the Recipient may be asked to provide additional documents including board minutes, financial reports and/or external audits.

Outputs (services provided)

- A. Total pounds of food harvested including number of pounds for the five primary crops including potatoes, winter squash, watermelon, peppers, and carrots
- B. Number of volunteers and apprentices recruited and retained and total number of volunteer hours

III. FUNDING

- A. As the County's sole obligation under this Agreement, and without any commitment, obligation or expectation of future grants or financial support, the County shall pay to Recipient the sum of up to \$24,250 to implement activities as outlined in the Scope of Services.
- B. The Recipient will bill for expenses per the approved budget. The Recipient may move no more than ten percent of the total budget between line items with no prior approval. Prior approval from the Social Services Director must be obtained prior to moving more than ten percent of the value of the agreement between line items. Recipient may not increase the indirect or administrative rate. The purchase of gift cards, with grant funding, is prohibited.
- C. Recipient will use the Reimbursement Claim Form provided by County. Recipient will submit claims and documentation of expenses by the 15th of the month following the month services were rendered.

IV. GENERAL ADMINISTRATION

- A. Duly authorized representatives of the County shall at all reasonable times, have access to and the right to inspect, copy, audit, and examine all financial books, records, and other documents of Recipient, and to make site visits and survey participants in order to evaluate and monitor the Recipient's programs. No report or publication resulting from any such inspection, audit, examination, site visit, or survey shall disclose the name or other identifying information concerning persons using Recipient's services.
- B. The County's sole responsibility hereunder shall be to provide the funds to Recipient in accordance with the terms of this Agreement. Nothing contained in this Agreement, nor any act or omission of the Recipient or the County, shall be construed to create any special duty, relationship, third-party beneficiary, respondent superior, limited or general partnership, joint venture, or any association by reason of the Recipient's involvement with the County, nor shall the County have authority to direct the manner or means by which Recipient conducts activities.

- C. This contract may be terminated with 30 days' written notice by either party.
- D. Recipient shall not permit any of the following terms and practices:
- i. To discharge from employment or refuse to hire any individual because of their race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
 - ii. To discriminate against any individual in terms, conditions, or privileges of employment because of their race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
 - iii. Deny to any person its services on the basis of race, creed, color, national origin, religion, age, sex, marital status, sexual orientation, gender identity, disability, or disability status.
 - iv. If Recipient is a nonprofit or a privately-owned place of public accommodation, as defined by the Americans with Disabilities Act (ADA) (e.g. private entities that affect commerce, such as museums, libraries, private schools and childcare centers) it will comply with the requirements of the Title III regulation issued by the United States Department of Justice, and where applicable, the 2010 Standards for Accessible Design.
 - v. If Recipient is a state or local government, or an instrumentality thereof, as defined by the Americans with Disabilities Act (ADA), it will comply with the requirements of the Title II regulation issued by the United States Department of Justice, and where applicable, the 2010 Standards for Accessible Design.
 - vi. Engage in any explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization) as part of the programs or services funded with direct financial assistance from the county, or in any other manner prohibited by law. If an organization conducts such activities, the activities must be offered separately, in time or location, from the programs or services funded with county dollars.
 - vii. Discriminate against a beneficiary or prospective beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.
 - viii. Require a beneficiary or prospective beneficiary to attend or participate in any explicitly religious activities.
- E. Funds transferred to Recipient by the County pursuant to this Agreement shall be used only for public purposes and only in furtherance of the provision of those services and deliverables described in this Agreement. In the event Recipient receives and/or holds County funds in advance of program expenditure or disbursement, Recipient shall establish and maintain appropriate accounts for the purposes set forth herein. All funds held by Recipient shall be accounted for, managed and invested in compliance with Iowa law, including but not limited to Chapters 12B and 12C of the Iowa Code.

V. TERM

This Agreement shall commence on July 1, 2026, and shall terminate on June 30, 2027, except as provided herein.

VI. ASSIGNMENT

This Agreement may not be assigned by either party without prior written agreement of the other party.

VII. INSURANCE

The Recipient and any subcontractors shall maintain liability insurance, obtain and maintain the following types of insurance for at least the minimum amounts as listed below. All insurance policies required by this agreement shall provide coverage for all invoices arising from activities occurring during the term of the policy, regardless of the date the invoice is filed or expiration of the policy.

<u>Type of Insurance</u>	<u>Limit</u>	<u>Amount</u>
<u>General Liability (including contractual liability) written on occurrence basis</u>	<u>General Aggregate</u>	<u>\$1 Million</u>
	<u>Product/Completed Operations Aggregate</u>	<u>\$1 Million</u>
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<u>Workers' Compensation and employer Liability</u>	<u>As required by Iowa law</u>	<u>As required by Iowa law</u>
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VIII. HOLD HARMLESS PROVISION

The Recipient shall indemnify, defend and hold harmless the County, its officers, employees and agents from all liability, loss, cost, damage and expense (including reasonable attorney's fees and court costs) resulting from or incurred by reason of any actions based upon the negligent acts or omissions of the Recipient's officers, employees or agents during the performance of this Agreement. Recipient shall maintain in effect insurance policies adequate and sufficient to wholly satisfy the above-stated obligations.

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Funding may be withheld by Johnson County until the recipient has completed or made sufficient progress on the action steps to correct the problems, as determined by the Board of Supervisors.

If a grant recipient fails to meet the requirements of the Johnson County agreement or the action step memo within the appropriate timeframe as specified, the Board of Supervisors may cease county funding.

For Johnson County, Iowa:

Jon Green, Board of Supervisors, Chair Date

ATTEST:

Julie Persons, Auditor Date

For Iowa Valley Resource Conservation & Development:

Jason Min 7-7-26
Name Date

Executive Director

Title

